



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		GOVERNMENT NAVEEN COLLEGE
• Name of the Head of the institution	Dr. Premlata Gaure	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9179510747	
• Mobile no	9179510747	
• Registered e-mail	collegeberla2008@gmail.com	
• Alternate e-mail	collegeberla2008@gmail.com	
• Address	Government Naveen College, Berla, Bemetara	
• City/Town	BEMETARA	
• State/UT	CHHATTISGARH	
• Pin Code	491332	
2.Institutional status		
• Affiliated /Constituent	AFFILIATED	
• Type of Institution	Women	
• Location	Rural	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Hemchand Yadav vishwavidyalaya, Durg				
• Name of the IQAC Coordinator	DR. ASTHA TIWARI				
• Phone No.	8770186487				
• Alternate phone No.	8770186487				
• Mobile	8770186487				
• IQAC e-mail address	collegeberla2008@gmail.com				
• Alternate Email address	collegeberla2008@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	NA				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	Yes				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.09	2022-23	07/06/2022	06/06/2027
6.Date of Establishment of IQAC	04/12/2013				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary	State Government	2021/365 days	10282000
Institution	Stationary for ST/SC students	State Government	2021/365 days	21900
Institution	Books	State Government	2021/365 days	NA
Institution	Furniture	State Government	2021/365 days	NA
Institution	Information Technology	State Government	2021/365 days	154000
Institution	Others	State Government	2021/365 days	2386000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	11
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	

1. Monitoring Quality of the institution Process 2.Implementing Quality initiatives , including ICT facilities to improve the quality of teaching learning. 3. (A)Value added course introduce (10 days certificate course on one step ahead) by IQAC. (B) Field trip by Physics department. 4.Online classes and discussions among the students were held to improve the quality of education during the Covid-19 pandemic. 5. NAAC first cycle preparation and SSR submitted. Accreditation process, Institute accredited with B Grade CGPA 2.09.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Student support and progression	Career guidance class organized for students to provide educational job and competitive exams preparation.
Effective Curriculum Delivery	During a certain period of current academic year (during Covid-19 pandemic) online classes were taken by google meet. Students and teachers both were motivated towards ICT based teaching- learning methods.
Extension acaactivities	Cleanliness program, mask distribution, SVEEP activities, Red cross activities and Covid-19 Vaccination awareness program has been organized in neighborhood communities as well as the institution
To introduce NSS Unit	Established in 2022

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	29/12/2022

15. Multidisciplinary / interdisciplinary

A distinctive feature of Govt. Naveen College Berla is the sustained effort of its IQAC toward curriculum enrichment through interdisciplinary and multidisciplinary activities as they provide a social context and perspective to the teaching learning process and an opportunity to broaden the knowledge gain from regular curricular activities. This college is governed by the Department of Higher Education, Government of Chhattisgarh and affiliated to Hemchand University Durg (C.G.) that is a state university. The college will implement and provide courses involving flexible and innovative curriculum per the list of provide by the university. The college has active Red cross and Ecoclub unit, through this units the college is already involved in community engagement and service, environmental education and value based education. Our college provide guest lecture, quality related initiative, career guidance, placements, workshops to our students. IQAC of our college develop the value added course as per the local needs. The college is under preperation of all around facilities to implacement NEP-2020 as direction given by department of higher education, Government of Chhattisgarh and ready to overcome the challenges whenever opportunity arises. To introduce multidiciplinary/ interdiciplinary curriculum is being prepared by the university concern as in form of ordinance that is awaited.

16. Academic bank of credits (ABC):

As our college is affiliated with the Hemchand Yadav University Durg (C.G.) and higher education department, all the matters related to the syllabus and academics are under the preview of the affiliated university acts and ordinance. According to the university norms we will implement ABC. for this purpose a centralised database along with the database of the college is to be established to digitally store the academic credit earned by the students under different programs.

17. Skill development:

Various skill based courses and project work have been implemented as designed by affiliated university in different programs. We have offered value added course on 10 days certificate course on one step ahead by IQAC. Under the employability of students in skill courses,

the college has already been implemented and going to introduce various programs such as soft skill and personality development, life skill programs, language skills, self defence, sweep programs, wooden, sculpture art training, clay art, painting, career guidance programme, plantation by students by, staff and their family members on their special occasions. MOU's with various organizations have been made by the college and recommended for establishment of industrial collaboration.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

We are offering our courses/program as decided university or state government. We provide classroom lectures in English and Hindi and sometimes in the Chhattisgarhi language. In order to promote/integrate the local language, art and culture, compulsory activities in the curriculum have to be added like literary activities in the curriculum have to be added like literary activities etc. and through discussions/interactions/symposiums etc. in local languages. Communication adopted by the faculties as well as office staffs in Hindi and regional language along with English.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has designed the teaching, learning and assessment strategies in such a way so as to give enough weightage to each of the specific learning outcomes. Provision of a favorable learning environment, proper implication of curriculum and effective evaluation system ensure the attainment of the specified learning outcomes. The college collects data on students learning. Outcomes in different ways like- seminar, student induction program, field work, project work, lectures, workshop, technology enabled learning, surprise test, curricular and co-curricular activities, performance of students in sports. Continuous assessments provide feedback for the efficacy of the teaching, learning process and learning outcome of each course. The Principal and members of IQAC monitor the academic/research activities of every department.

20.Distance education/online education:

During covid-19 outbreak our college provide online education. The teaching - learning process has been performed through different online modes using various apps and online portals and also by blended learning methods. Institution is preparing to make available all such type of e-content material prepared by faculty members to all students through online mode to meet the future challenges. As our college is affiliated to the university we can not run any

course in distance learning. Our class rooms has overhead projector and established smart classes to provide effective teaching for the students. Students are encouraged to use IT infrastructure, online studey resources by using SWAYAM, MOOCS and E- pg pathshala etc. to broaden their knowledge horizen.

Extended Profile

1.Programme

1.1	18
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1638
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	314
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	459
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	15
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Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	16	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	28	
Total number of Classrooms and Seminar halls		
4.2	2431769	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	05	
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>Government Naveen college Bela is affiliated to hemchand Yadav vishwavidyalay,durg and it follows the university prescribed curriculam. Annual academic calendar provided by department of higher education Chhattisgarh Prior to the commencement of academic year. Time table is prepared by the time table committee priors to the commencement of academic session in accordingly theory and practical classes are conducted. The time table display on the notice board and on College website. Makes the lesson plan in maintain the teaching diary. Wherever possible conventional classroom is mixed with reasonable use of ICT to make teaching learning process more efficient and learner centric. Missile the classroom teaching the seminar, group assignment, workshops, unit test, projects, field trips are helpful for effective delivery of</p>		

curriculum. Internal examination like unit test, quarterly test, mid term test are conducted in time with academic calendar. Extra classes are conducted if syllabus is not covered in prescribed time limit.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://govtcollegeberla.in/Content/177_146_Time%20Table%202021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Annual academic calendar provided by department of higher education Chhattisgarh Prior to the commencement of academic year the college also prepare its own academic calender which works in tandem with affiliating University and department of higher education. This calendar specifying available dates for significant academic co-curricular and extra curricular activities to insure proper teaching learning process and it is this played on notice board and website of college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://govtcollegeberla.in/Content/178_146_Acadamic%20Calander%202021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

80

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate cross cutting issues which address gender, environment and sustainability, human values and professional ethics college has already some courses under its offered program. The college run scores on environmental studies in UG program. moreover in the syllabus of undergraduate and post graduate program there are some topics in the courses which addressed the above mentioned topic. The undergraduate and postgraduate programs have compulsory paper on environmental studies, intellectual property, human rights and environment basics. In the subject sociology there is plethora of material taught on the issues pertaining to gender equity, there is status from past to present and waste and means of improvement. Besides this we conduct different activities pertaining to gender issues, environment and sustainability ,human values and professional ethics. some photos newspaper cuttings are available on College website.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

30

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

80

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	http://govtcollegeberla.in/Content/179_146_S take%20Holder%20Feedback%20Form%202021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://govtcollegeberla.in/Content/179_146_S take%20Holder%20Feedback%20Form%202021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

599

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

599

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

There is a well organized system for assessing the intelligence

level of the students after their admission in the College. The College conducts meticulously planned sessions to recognize advanced learners and slow learners. The orientation and counseling sessions at the time of admission develops a congenial environment for teaching learning process. Teachers evaluate the academic performance and learning outcomes of the students at regular intervals through individual class responses, group discussions, presentations by the students, observing the students during the laboratory practical, performances during unit tests and previous exams results. This helps the teachers in differentiating between advanced and slow learners. Course / Paper wise special classes are arranged for slow learners to develop their basic concepts. Also remedial classes are organized for slow learners. Advanced Learners are provided with additional books from both Central as well as department Libraries as per their requirement in order to facilitate them with more number of books to enhance their knowledge of subject.

Special coaching classes for preparation of PSC, Banking & other competitive exams are organized for advanced learners to facilitate them to explore & identify their potential and to study beyond the requirements of the syllabus. Advanced learners are provided training to make them aware of the avenues available after they pass. The college conducts educational trip, seminar, workshop, etc. to provide opportunities for students.

File Description	Documents
Paste link for additional information	http://govtcollegeberla.in/Content/188_152_advanced%20And%20Slow%20learner%20margin%202021-22_compressed_compressed%201-compressed%205.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1638	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College designs students centric activities, teaching strategies and evaluation methods focusing students as integral & active participants of teaching learning process. The major student-centric methods employed in the College are mentioned below: The College organizes Group discussions, Debates, Laboratory practicals, educational, industrial visits and other competitions like quiz, poster/paper presentations, live viewing of Legislative Assembly proceedings during Question Hour for overall exposure & development of students. To familiarize students with research, they are assigned relevant topics to accomplish project works under the supervision of experienced faculty members. Excursion tours, Field work, workshops, training and Industrial visits are arranged regularly by various departments to enhance the exposure and experiential learning of students. Women Cell of the College organizes various sessions for learning Legal rights and Traffic rules, thus enhancing the social skills of the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://govtcollegeberla.in/Content/189_152_2.3%20%20Experimental%20and%20Partici[%20Additional%20doc%20pdf-merged-merged%20link%202021-22.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College promotes, supports and facilitates the use of ICT based tools with conventional method enabling better, enhanced and effective teaching-learning process for the benefit of students. Teachers share lecture notes, study materials tutorial videos to the students. The ICT based facilities provided to the students by the College are: 1. Openly accessible free Wi-Fi with high speed 4G internet available to all the Smartphone / tablet / laptop / desktop users in all the classrooms, labs, library, common room, staff room, etc. with five hot-spots strategically placed to cover every nook & corner of the College building. 2. LCD Projectors with fixed / foldable screens available. 3. Desktop Computers with high speed internet Wi-Fi connectivity and printing facility available 4. A PC

Laptop for common use for various PowerPoint presentations in the College. 5. Every Teacher in the College is well-versed in the use of either Smartphone or PC Tablet or PCLaptop or PC Desktop to perform e-teaching as and when required.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

16

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All internal assessments that are arranged by the College like class tests, home assignments, internal exams and model exams are intimated in advance to the students. The results obtained by the students in these internal examinations are also conveyed to students on request or enquiry. According to the University's academic calendar, College organizes the class tests, home assignments, internal exams and model exams. The names of the meritorious students of every year are displayed on the College notice board. These students are awarded during the Annual functions which motivates all the other students to improve their performance. The Examination Committee of the College manages the frequency & mode of internal assessments. The committee also maintains the transparency in internal assessment mechanism and also

manage the internal assessment related grievances of the students. Examination procedure - College completely adopts University's examination procedure. In UG programmes, annual examination pattern is adopted. At PG level, College has semester system in which there is an internal assessment of 20 marks which is comprised of written tests and assignment topic presentations. Main theory paper in the semester exam consists of 80 marks.

File Description	Documents
Any additional information	View File
Link for additional information	http://govtcollegeberla.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Indeed the internal/external examinations related grievances are completely transparent, time bound and efficient because all the internal examinations are conducted adhering to the norms and regulations of Hemchand Yadav University, Durg. Colleges' Internal Assessment Committee chaired by the Principal assures the effective implementation of the evaluation method. Orientation sessions are conducted by IQAC to familiarize students to the examination patterns and internal & external examinations. Question papers for internal examinations are prepared very confidentially by the subject teacher and the time table for internal examination are prepared by the College committee and notified on the notice board at least one week before the commencement of examination. Internal examinations are conducted in a fair manner. Remedial classes are organized to help and solve their problems. Grievances of students with regards to the internal exam are addressed by the subject teacher and HOD at the department level. Colleges. Principal and Exam Superintendent ensure the smooth and transparent conduct of university examinations (external examinations). For university examinations, flying squad constituted by the university makes surprise checks in the examination hall to prevent malpractices during examinations. Student's grievance regarding main annual exams or semester exams (external exams) conducted by University is addressed as per the university's rules and regulations. The students are readily permitted to apply for re-totalling of marks and also revaluation

File Description	Documents
Any additional information	View File
Link for additional information	http://govtcollegeberla.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Students and teachers are thoroughly updated about the programme and course outcomes through Colleges' website. Each and every programme offered by the College is displayed on the website and admission booklet. After completion of the admission process, the syllabus and curriculum are provided to the students. The concerned departments take initiative to clearly communicate the syllabus, timetable and curriculum of the particular discipline to the students after their admission. With reference to the curriculum and syllabus, the programme and course outcomes are also discussed in the students' Orientation meetings. This would help the students to get a sense of the scope of concerned discipline and the possibilities for further studies including research. All this is done after a series of meetings and consultations at the department and college. The syllabus is allocated to individual teachers who remain in-charge of monitoring programme and course outcomes via the conduct of internal tests, seminar and other methods including project field visits etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://govtcollegeberla.in/Content/190_153_pdf%20marge%20syllabus%202021-22.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has designed the teaching, learning and assessment strategies in such a way so as to give enough weightage to each of the specific learning outcomes. Provision of a favorable learning environment, proper implication of curriculum and effective evaluation system ensures the attainment of the specified learning

outcomes. The college collects data on students' learning Outcomes in different ways mentioned below: 1. Comprehensive student feedback in prescribed format. 2. Seminar presentations and classroom group discussions. 3. Surprise tests. 4. Continuous tests. 5. University examination results. 6. Involvement in curricular and extracurricular activities. 9. Paper presentations of PG students.

The examination results and feedback reports are analyzed by the IQAC and steps for improvement are planned accordingly. The Department of Sports keenly observes the performance of students in sports. Performance of students in extracurricular activities is observed by the College Student Union and the teachers in-charge of various clubs. IQAC & Staff council both discuss the findings of the feedback of stake holders and accordingly prepare plan of action for subsequent year. The departments track the number of students who successfully pass the academic programme and gain employment or progress further for higher studies. The Principal and IQAC members monitor the academic/research activities of every department.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://govtcollegeberla.in/Content/190_153_pdf%20marge%20syllabus%202021-22.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

545

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://govtcollegeberla.in/Content/191_154_Result,_merged%202021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://govtcollegeberla.in/Content/193_157_SSS%202021-22.xlsx

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution is really eager to foster a research culture that will benefit both its students and professors. Despite having few funds and few resources, the institution has recently adopted a realistic way to keep staff and students informed with the most recent information in their specialised fields of study; some of the procedures consist of the subsequent steps: LCD projectors are installed in twoclassroom to improve student learning and encourage a research mindset. Under the guidance of faculty members, fourth semester postgraduate students are encouraged to work on projects that address current societal challenges or local concerns. They make use of the survey and case studies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtcollegeberla.in/College.aspx?PageName=Criterion%203

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

06

File Description	Documents
URL to the research page on HEI website	https://www.durguniversity.ac.in/index.php/notice/phd-academic-notice
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The educational institution expanded both inside the college and in the surrounding area in a number of ways. By raising students' awareness of social issues, these programmes helped them develop as individuals and, inadvertently, contributed to the betterment of society as a whole. Education about the environment, pollution, waste management, water conservation, health, and cleanliness, among other topics, is promoted by the college committee. Locals learn about the origins, effects, and remedies of numerous environmental issues as a result. By giving them a platform to take part in extension activities that educate them about many issues surrounding them, such as environmental degradation, domestic abuse, addiction, traffic awareness, etc., the institution helps students develop their sense of social responsibility and civic obligations. Colleges prioritise their students' involvement in community-based initiatives.

File Description	Documents
Paste link for additional information	http://govtcollegeberla.in/photo_gallery.asp x
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

773

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

06

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college was founded in 2008, and the academic year started with about 100 students enrolled in the Arts, Commerce, and Science streams at its temporary site. In July 2014, it moved to its current campus on July 7. Since the beginning, college has made the every endeavour to maintain and modernise the infrastructure. Thus, the college's lab and classroom space are almost sufficient for the

current curriculum. By then, a number of courses had been added per Department of Higher Education directives. The institution has always made aggressive measures to provide various facilities to enhance the campus infrastructure in terms of classrooms with green boards, libraries, science laboratories, computer facilities, sports facilities, and other areas in order to fully meet the demand of increasing student strength. clean drinking water, a separate lavatory, parking, CCTV surveillance, extracurricular and co-curricular activities and other student amenities. An ICT-equipped classroom exists. In order to enhance the comprehensiveness of the teaching and learning process, scientific labs, including those for physics, chemistry, botany, zoology, home science, geography, and computer science, are equipped with almost enough instruments and consumables to meet curriculum requirements. Students are urged to make the best use of the available resources. Teachers are invited to use the college's partially automated.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtcollegeberla.in/Content/183_144_4.1.1%20-%20The%20Institution%20has%20adequat e%20infrastructure%20and%20physical%20facili ties%20for%20teaching-%20learning.%20viz.,%2 0classrooms,%20laboratories,%20computing%20e quipment%20etc..pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In addition to instruction, the institute is dedicated to helping students develop their whole personalities. The Colleges have been working to establish the necessary resources for mental health, extracurricular activities, and physical fitness. The indoor game options include cricket kit, badminton, chess, table tennis, and caroms. Boys' and girls' disc, javelin, football, and volleyball. The outdoor gaming facilities include a football and cricket pitch, a volleyball court, a badminton court, a kabaddi court, and a kho-kho area. The college has a good amount of sporting goods. Although the college regrettably lacks a stadium of its own, there is open space close by. In order to provide our students with access to outdoor games like football, cricket, running, and sprinting, the college borrows (with permission) for a short period of time. We are pleased that so many of our college's students participated in

national and international sports' competetion.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtcollegeberla.in/Content/184_144_4_1.2%20-%20The%20Institution%20has%20adequate%20facilities%20for%20cultural%20activities,%20sports,%20games%20(indoor,%20outdoor),%20gymnasium,%20yoga%20centre%20etc..pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtcollegeberla.in/Content/185_144_4_1.3%20-%20Number%20of%20classrooms%20and%20seminar%20halls%20with%20ICT-%20enabled%20facilities%20such%20as%20smart%20class,%20LMS,%20etc..pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Nil

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library, which serves the needs of both instructors and students in various courses, has an impressive collection of over 5,000 books covering a wide range of subjects. The college faculty currently goes above and above in their obligations to maintain the library running well for the students' benefit. In order to facilitate reading among staff and students, the library has a reading section attached. With their library cards, pupils may check out two books. Due to their limited financial resources, the majority of students are unable to purchase the recommended quantity of books from their lecturers, hence the library is crucial to their education.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://govtcollegeberla.in/Content/186_144_4_2.1%20-%20Library%20is%20automated%20using%20Integrated%20Library%20Management%20System%20(ILMS).pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.24

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

36

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college's 24 Mbps Jio Fi router broadband connection enhances the quality of instruction and learning. A portion of the campus has Wi-Fi available. Instructors and students can use the campus Wi-Fi to conduct further research and obtain more information. An overhead projector is present in one of the classrooms to help the pupils

learn effectively. In order to improve the learning experience, several faculty members employ PowerPoint presentations during particular lectures. To make office work easier, there should be enough photocopiers and printers with scanners available. CCTV monitors the college site to guarantee the security and safety of all those involved. It is recommended that students make advantage of online study tools and IT infrastructure to expand their expertise. The college has created a classroom as a seminar hall with the amenities of LCD projectors for powerpoint presentation showing of video clips etc. The college is having multiple jio Fi devices to feed the requirements of many students,

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtcollegeberla.in/Content/187_144_4_3.1%20-%20Institution%20frequently%20updates%20its%20IT%20facilities%20including%20Wi-Fi.pdf

4.3.2 - Number of Computers

07

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college conducts recurring maintenance drives by concerned members to guarantee the maintenance of its facilities, equipment, and infrastructure. The admission policies are outlined in the college prospectus, together with the rules and regulations that apply from the time of acceptance until the student leaves. These policies are revised in accordance with state government requirements. This brochure was posted to the college's website. Regarding infrastructure Teachers and students are urged to make the most use of the resources at their disposal. The college's labs and classrooms are all kept up nicely. When any electrical appliances or lab equipment breaks down, the responsible department staff notifies the office so that it can be fixed or replaced while he takes care of it. Students may utilise the sports facilities during their free time with permission from the sports director. The college has taken care of health and hygiene by hiring people to clean the restrooms on a regular basis and by supplying safe drinking water. The college has an innate desire to maintain a clean, green campus, which contributes to a healthy atmosphere. Every student receives a library card at the start of the college year for use of the library's resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtcollegeberla.in/Content/183_144_4_1.1%20-%20The%20Institution%20has%20adequate%20infrastructure%20and%20physical%20facilities%20for%20teaching-%20learning.%20viz.,%200classrooms,%20laboratories,%20computing%20equipment%20etc..pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

502

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	http://govtcollegeberla.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

30

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a student council. As per the guidelines laid down by the state higher education department every year student council is constituted through election or nomination as the case may be. The council looks after the academic and extracurricular needs of the student. The major events that the council organizes are the college fresher's and annual college fest. Besides that the council organizes various seminars pertaining to student personality development, environmental awareness etc. throughout the year. It is the duty of the council to listen to the grievances of the students of the college and take appropriate action for the same. The council be it class teaching, academic activities, cultural activities, sports, environmental issue they work hard and coordinate with the various officers in charge of the committees of the institution.

File Description	Documents
Paste link for additional information	http://govtcollegeberla.in/photo_gallery.asp x
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an alumni association came to existence in this college since 08/09/2015 and provided free membership to the students in order to motivate them for active participation in the Association. Though alumni association started the functioning but the college has not been able to get the association registered yet. The college intends to get it registered soon and make sure that association contributes to the development of the institution to its best.. Healthy relation between the staff and the alumni is the main source to attract them towards the college. The institute motivates and supports to the ex-students, their parents, community to maintain healthy relations with the institution In order to increase the member of association the college has created a page for the alumni in social networking facilities like Facebook and alumni are actively networked using the WhatsApp facility. At present scenario there is no monetary contribution by the college alumni but they are willing to contribute valuable experience and expertise of the alumni is shared with the current students of college. Hopefully the association would play a significant role to uplift the quality of the college. The alumni meets are organized once in a year. Alumni visit the institution as per their convenience throughout the year.

File Description	Documents
Paste link for additional information	http://govtcollegeberla.in/College.aspx?PageName=Student%20Union
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Vision: The goal of Government Naveen College, Berla is to provide students with a high-quality, values-based education that will prepare them for the workforce and help them grow into responsible, socially conscious citizens of the nation. The distinguishing feature is going to be Nasty Vidya Sama Chakshu. Mission: The following are the mission statements as they appear on the College website: To provide students with an affordable, high-quality, and values-focused higher education. To uphold high academic standards through the efficient use of contemporary instruments and technologies in teaching-learning procedures. To introduce students to ethical academic conduct and high-caliber research via innovation and research. To inspire pupils to pursue business and independence. To support and elevate academic staff in their use of cutting-edge teaching and research techniques. Motivating and equipping our pupils to participate in national and international competitions in different fields.</p>	
File Description	Documents
Paste link for additional information	http://govtcollegeberla.in/Content/53_75_Appraisal%20system.pdf
Upload any additional information	View File
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.	
<p>The Department of Higher Education is in charge of handling important matters like funding, infrastructure, transfer posting, sectioning new positions, and starting new programmes or courses. However, the principal oversees all extracurricular, co-curricular, and academic activities with the assistance of various committees.</p>	

The various departments are also given operational autonomy. The departments determine what has to be done for the library's book purchases, field trips, educational tours, lecture calendar, workload, and departmental purchases. The several committees are designated to oversee the execution of action plans. Corrective action is implemented after monitoring the progress. Additionally, each department is granted operational autonomy. The departments determine the amount of work to be done, the timetable for lectures, the field trips and educational tours, the books to be bought for the library and the acquisition of departmental supplies. The several committees are tasked with carrying out the action plans. Remedial actions are implemented and the progress is tracked. They make decisions regarding the projects and exam syllabi for each session. They let the Principal know what they need. The examination committee makes ensuring that the semester and sessional schedules are equitable and run well. The Internal Quality Assurance Cell (IQAC) has been spearheading efforts to enhance the academic division and coordinating departmental efforts to establish an efficient teaching-learning system.

File Description	Documents
Paste link for additional information	http://govtcollegeberla.in/Content/181_151_6_1.2_report%20on%20organizational%20setup%20of%20the%20college.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal led the College in identifying key strategic and perspective plans and imperatives and made the required measures to enhance the thrust areas, such as: 1. Improved Instruction and Learning 2. FDP 3. Launch of Novel Academic Initiatives 4. Enhancing Facilities Infrastructure 5. Improving Research Projects 6. The Students' Employability 7. Extracurricular Inquiries 8. After-school Activities 9. Fundraising for non-governmental organisations 10. Association of Alumni 11. Making use of public monies. The College makes use of its non-governmental Janbhagidari grants to improve and streamline its teaching-learning process. The Janbhagidari Lecturers were designated to distribute the additional teaching burden in cases where the authorised faculty strength is insufficient. Janbhagidari Lecturers and Janbhagidari Workers received their salary from the College's non-governmental Janbhagidari fund.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://govtcollegeberla.in/Content/163_75_6.2%20strategy%20development%20and%20deployment.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal serves as the centre of the college's administration and is the last arbiter of all disputes pertaining to instruction, business, and finances. The Principal's team consists of IQAC, Department Heads, and coordinator, the secretary of the staff council, and the head clerk/accountant to support college governance. The principal calls meetings and gives the administrative and academic staff the go-ahead to complete the duties at hand within the allotted time. The principal keeps an eye on things, provides the committee with the assistance and recommendations it needs, and ensures that the intended results are reached. IQAC: Through careful planning, consistent observation, and recurring review, IQAC actively participates in the management of all IQAC: IQAC actively participates in all extracurricular and curriculum activities to guarantee high-quality results through careful preparation, consistent observation, and recurring evaluation. After conferring with the staff, the heads of departments are assigned the responsibility of drafting the departmental action plans for each semester or session. HODs assign courses and papers to instructors and make sure that the academic work is completed in the allotted period. Monthly departmental meetings are held by HODs to discuss and plan how the teaching plan, syllabus, assignments, internal assessments, and other tasks will be carried out. Guest Lecturers are appointed in accordance with State's Higher Education Department laws and regulations against the approved vacant seats.

File Description	Documents
Paste link for additional information	http://govtcollegeberla.in/Content/164_75_6.2.2_1635579012_6955%20(1).pdf
Link to Organogram of the institution webpage	http://govtcollegeberla.in/Content/164_75_6.2.2_1635579012_6955%20(1).pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Yeah, that's true. For both teaching and non-teaching employees, the college maintains efficient welfare programmes. Employee welfare: If applicable, teaching staff members receive duty leave. Medical leave: Medical leaves are granted in accordance with university acts and statutory provisions. Per PF regulations, an employee's provident fund was awarded. Gratuity: After five years of continuous employment, every employee is eligible for one. Paid in full: All female employees are entitled to 180 days of paid maternity leave. Extinguishment of EL at the conclusion of employment - Upon superannuation, a worker may, according to the Higher Education Department's regulations, cash their accrued leaves (EL). On time salary credit to bank account: At the conclusion of each month, the employees' individual salaries are credited to their bank accounts. RO Water plant., Vehicle stand. Provision for partial

encashment in the event of a marriage or illness. Family Benefit Programme. appropriate distribution to employees of government assistance programmes. loan from their provident fund that is interest-free. Canteen amenities., WiFi infrastructure,CCTV cameras to guarantee security and safety, An extinguisher for fire. Participation in a group insurance policy. The college's financial assistance to the non-teaching staff. assist in making bank loans easier. Security guards and Peons are given uniforms.

File Description	Documents
Paste link for additional information	http://govtcollegeberla.in/Content/51_73_welfare%20means%20for%20teaching%20and%20non%20teaching%20staff.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year, all regular employees, including those who are not teachers, are required to complete and submit their Confidential Reports (C.R.s). The institution's head carefully reviews C.R.'s details, notes his thoughts, and submits the information to the Commissioner of the Department of Higher Education for additional action. Additionally, the college's teaching staff completes the

required API proforma each year, which records all of their actions, and submits it to the commissioner of the Department of Higher Education for a performance review. This questionnaire asks about the number of research articles, books, seminars, conferences, and teaching hours as well as associated activities. In addition, teachers are expected to participate in college governance by handling committee work, exam-related duties, and curricular, co-curricular, and extracurricular activities.

File Description	Documents
Paste link for additional information	http://govtcollegeberla.in/Content/53_75_Appraisals%20system.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The organisation regularly performs both internal and external financial audits. Every year, the Internal Financial Committee, which is made up of the principal, office staff, and experienced professors, conducts an internal financial audit. The external financial audit is completed in accordance with the timetable provided by the Chhattisgarh government's Department of Higher Education and the Audit General. The external auditors confirm all aspects of revenue and expenses. After carefully reviewing and compiling the income and expense statements, the external auditors properly verify the transaction's receipts and payment vouchers. A yearly audit gives all parties involved a better understanding of the financial situation, allowing them to plan and execute future initiatives accordingly. The money raised each year have been used appropriately, and this has been formally confirmed by principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.8

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal along with the DDO guarantees that the fund is used for the intended purpose gotten. He keeps an eye on and oversees the financial mobilisation. Upon receiving any funds, they are duly documented in the Head-wise appropriation registers. The Principal conferring with the Purchase Committee/parties involved Department uses funds in accordance with the procedures. After obtaining quotes, the necessary procedures are followed. The supplier receives a supply order before any material is purchased. Beneficiaries are added to the programme, and Treasury processes online payments. Protocols are followed for the use of resources in the labs and library, and concerned departments are contacted for the best possible use of the available resources. The institution's primary sources of income and support include janbhagidari fund and tuition fees.

File Description	Documents
Paste link for additional information	http://govtcollegeberla.in/Content/182_151_6_4.3-%20-%20Institutional%20strategies%20for%20mobilization%20of%20funds%20and%20the%20optimal%20utilization%20of%20resources.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In 2014, the IQAC was founded. Monitoring of all ongoing actions is the cell's responsibility. at the university. All of the college's committees have, however, been working to improve the college's quality since its founding. Many aspects of the college have been examined by these committees. Specifically, under the direction of IQAC, the administrative, extracurricular, financial, and academic components. IQAC has thus taken the following actions: assessing the level of process quality inside the organisation. improving the quality of teaching and learning by putting quality initiatives into practice, such as ICT facilities. putting into practice quality controls in a way that is consistent with the institution's vision and mission. Gathers student input on a regular basis to better identify needs and make facility improvements for more student-centered learning. In communication, the IQAC plays a role.

File Description	Documents
Paste link for additional information	http://govtcollegeberla.in/index.aspx
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC cell is made up of respected local citizens, students, and faculty from several departments. location. The college used the following examples to help in the teaching and learning process: 1. The integration of technology into traditional instruction. 2. A focus on the principles. 3. The majority of this college's students are from low-income families. This college is situated in a rural location with a high percentage of illiterate residents. The only way to draw them into the Main Stream is through quality education. As a result, the IQAC gives the faculty member instructions to encourage students to use technology and online study tools for learning and preparing for competitive exams. 4. The education of the students attending this college is subpar. They are less proficient in the basics of the subject and in English. To comprehend the lecture in class. Measures implemented in response to feedback analyses Based on an analysis of the feedback that was gathered from both students and teachers over the course of the previous five years, or from 2015 to 21, the College Administration and IQAC implemented a number of measures to support both the teachers' and the students' ongoing learning processes. These measures improved the college's student-centered facilities,

instructional resources, level of instruction, and administrative effectiveness. infrastructure improvement for the college's physical and intellectual facilities. New cycling stand construction outside the campus.

File Description	Documents
Paste link for additional information	http://govtcollegeberla.in/index.aspx
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://govtcollegeberla.in/index.aspx
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being a co-educational institution, the college takes gender equality very seriously and works hard to foster a supportive environment. The college takes a number of steps to raise awareness among students and staff about issues pertaining to women's safety and security since it recognizes the difficulties faced by its female pupils. The college has already set up the Women safety and

security committee in accordance with UGC standards, which takes the necessary actions to educate staff and students about the safety and security of women on campus. It is truly a feather in the institution's cap that no unfortunate occurrence involving the safety and security of female students and staff has been reported to the college authorities thus far that could bring shame upon the authority. It is emphasized that female pupils should be self-assured and driven to solve their own difficulties. In order to help them safely navigate the awkward situations, female students receive extensive training in both communication techniques and self-defense tactics. They are free to discuss anything from academic concerns to personal and family difficulties with college administration, including the faculty. Certain senior faculty members also provide career counseling to students. The members are readily available to the learners, and the teachers offer advice and counseling as needed. The Principal is also easily accessible to the students.

File Description	Documents
Annual gender sensitization action plan	College has established the internal complain committee for gender equality which organises awareness programs, lectures, workshops and various competitions for students and staff. Students are also counseled by some senior faculties regarding any complain.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	College has CCTV surveillance for campus. College provide Common room facility for girls, Day care provided for those required, also Women counseling cell for girls.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste management :The College generates solid trash from normal activities, such as waste paper, pens, metal pins, threads, torn files/folders, and food waste from departments. Waste is divided at each source (department). Each department's administrative head coordinates wastecollection at regular intervals. The department's Safai workers gather and sort rubbish into green (biodegradable) and blue (non-biodegradable) dustbins. These trash are disposed of in the Solid Waste Pit on the college campus.The College has an Agreement with the City Municipal Corporation, Berla for daily pick up of solid waste from the Solid Waste Pit for its proper disposal.

Liquid waste management:The college generates only one sort of liquid waste: sewage, as there is no canteen.The college has a disguised sewage system with concrete septic tanks. The sewage effluent is routed by disguised drains to a liquid waste pit at the back of the campus.

rest of the waste management system are not available in campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage	C. Any 2 of the above

including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Promoting moral and social values in young people is one of the College's goals in an effort to enhance the social conditions that currently exist in Chhattisgarh. In order to promote tolerance and harmony toward cultural, regional, linguistic, communal, and socioeconomic diversities and bring the people of Chhattisgarh closer together for greater opportunities for coexistence, social empowerment, and overall socio-economic progress and development, students are instilled with national, social, and moral values such as social justice, equality of opportunity, democratic freedom to all, tolerance, and respect for all religions.

The college makes sure that motivational lectures, talks, and drama plays are regularly held on campus to promote social, moral, human, cultural, and universal values. A large number of students and staff take part in these events, which inspire them to make small personal contributions to society. In addition to promoting human values, national values, social cohesion, and communal harmony, the college invites inspirational speakers, artists, activists, thinkers, and social workers to give talks, skits, and lectures endorsing universal values like righteous conduct, truth, nonviolence, love, and peace. The website link below provides a year-by-year list of

the actions and events planned to promote an inclusive atmosphere at the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College ensures that the principles of sovereignty, socialism, and secularism outlined in the Indian Constitution are strictly upheld in order to prevent social justice, equality, and fraternity from being denied to students and staff within the College. In order to ensure the dignity, unity, and integrity of the College, the College never discriminates against its students or employees on the grounds of gender, religion, caste, creed, color, or ethnicity. As a result, it offers everyone equal opportunities to enjoy the liberty of thought, expression, belief, faith, and worship.

The College upholds the Indian Constitution in letter and spirit and never infringes upon the fundamental rights granted to employees and students by the Indian Constitution. As a result, all of the fundamental rights guaranteed by the Indian Constitution—such as the rights to equality, freedom, and protection from exploitation, as well as the freedom of religion, cultural and educational rights, and constitutional remedies—are enjoyed by the college's faculty and students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	National voters day celebration, The Constitutional day, program organized to inspire national struggle for freedom, value and preserve the cultural heritage, environmental awareness program, program for sensitizing women rights.
Any other relevant information	NSS and YOUTH RED CROSS regularly organize programmes to sensitize students towards values, rights, duties, and responsibilities of citizens.

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff	A. All of the above
4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals
The College observes important national and international days, events, and festivals to honor India's founding fathers. The college undertakes unique activities to commemorate these important days. The college community celebrates these events together and

participates in related activities. Celebrating national and international holidays fosters a sense of solidarity, unity, and national pride among college students and staff. It also raises awareness of national duty, universal brotherhood, and global well-being.

Every academic year, the College observes several holidays and celebrations: India's Independence Day on August 15, International Day of Non-Violence on October 2, Mahatma Gandhi's Jayanti on October 2, National Unity Day on October 31, World AIDS Day on December 1, National Youth Day on January 12, India's Republic Day on January 26, and International Day of Yoga on June 21.

In honour of the importance of the aforementioned national and international memorial day, the College arranges a variety of cultural, patriotic, humanitarian, and environmental awareness programs.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Green Campus

Objective- To sensitize students to environmental issues, fostering responsible citizenship and preserving our planet from turning into a concrete forest.

Practice: Govt. naveen college berla, is actively pursuing sustainability through tree planting initiatives to combat water scarcity and enhance greenery. The efforts include engaging the community, addressing challenges such as slow growth, and collaborating with relevant departments. The focus extends beyond the campus, encouraging everyone to adopt eco-friendly practices. The college also promotes individual responsibility by urging students to plant and care for saplings, resulting in a diverse

range of plants and a herbal garden. Despite challenges like plant damage, the college remains committed to its goal of creating an aesthetically pleasing, oxygen-rich hub and vital carbon sink.

2. Developing leadership skill through active participation in student enrichment programs.

Objective-Nurture such skills in students that would help them meet the challenges of the real world. It is important that students be given opportunities through which they exhibit their leadership skills.

Practice: Students from rural institutes always display a certain degree of tenacity, diligence sincerity and dedication towards any task that is assigned to them. To translate these genuine traits into leadership skills requires active involvement and participation of students in students enrichment programs many of which not only give them a certain degree of confidence but also mould their personalities into a more rounded one.

File Description	Documents
Best practices in the Institutional website	http://govtcollegeberla.in/photo_gallery.asp x
Any other relevant information	http://govtcollegeberla.in/photo_gallery.asp x

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Berla, formerly a Gram-panchayat in Durgdistrict, was recently transformed into a Tehsil under the jurisdiction of Bemetara district. The shift in status prompted major development in the area. The college building was completed in 2014, nearly six years after its foundation. The establishment of a higher education institution was a significant development in the area, as students previously had to travel long distances (up to 30-50 km) for their education. This had a significant impact on education, particularly for female students who were unable to travel outside their local area.

'Swachhata Abhiyan' has been executed brilliantly by our

institution. The university and the state governments have awarded prizes to student volunteers who have been actively promoting the fundamental principles of 'Swachata'. All of this necessitated a profound awareness of the significance of "Swachhata" and a sense of social duty to engage other members of the community in this national mission.

Govt. Naveen college Berla is also a center for many competitive examinations. The faculty members are often delegated additional responsibilities by the authorities to act as observers in several examinations.

In addition, the numerous events organized by educators and students support the ideals of sustainability, gender equality, secularism, and fraternity.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Preparation for Submission of AQAR 22-23
- To develop E-LIBRARY.
- To establish Green house and enhancement of oxy-zone More plantation.
- To establish Land scaping ,
- To develop Kitchen garden.
- To Increase Gender Equality Campain
- To Improve of PWD Facility
- To conduct Educational tour compulsorly by all department.
- To increase MoUs.
- To increase numbers of smart classrooms.
- To increase infrastructure.
- To safety measures for womens.
- To introduce more value added courses, PG and UG courses.
- To introduce courses in computer applications.